****

**Keyboarding**

The Keyboarding Program in place at TIS for grades 3, 4, and 5 can be used on any device with an external keyboard that has access to the internet. Students can work on colorful keyboarding lessons, typing skills, speed, accuracy, and play exciting typing games available on the web site. As this is not a regularly scheduled class, students should be working diligently at home to learn and practice this lifelong skill.  They will have access to of all features in the keyboarding program at home and their progress will be monitored at school.

****

Each student has their own account and learns how to Keyboard utilizing the color coded progressive lessons for each finger. The colorful repetitive finger drills coupled with a friendly avatar explaining each step assists the students in their quest to become proficient typists. It is very important for students to use the Home Row Method demonstrated in the program as they learn where the letters on the keyboard are and not look at the keyboard while they type. Students can click on the "Basics" link at the top of their screen if they need a refresher on the Touch Typing Technique and then return to the Training Modules.  
  
 Once the students have mastered where the keys on the keyboard are speed building lessons are built into the program and students will hone their skills as they will only be focusing on the screen to type and not have to look back and forth between the keyboard and their work.

The Typing Training program will enable the students to become adept and self-assured in their keyboarding skills which will help them to complete typed homework assignments, reports, and special projects in a timely fashion.  Proficient Keyboarding skills will also enable the students to be more confident when taking the mandated on-line state tests.

**To Log into the Keyboarding Program:**

Log on information can be found on the backside of the last page in the student's agenda (or on the inside front cover of the binder for Mrs. Kogut's students).

**www.typingtraining.com**  
*Click on Member login – upper right hand corner.*  
Type a lower case  t  followed by **the student's** 5 digit school number (ex. t10101)  
Type password (first letter capital), followed by 2 digits (ex. Random29)

*Click on Login*

****



Have problems logging in at home or stuck on an assignment? Email [lwhite@tolland.k12.ct.us](mailto:lwhite@tolland.k12.ct.us)